

CALHOUN COUNTY
BOARD OF COMMISSIONERS
POLICY STATEMENT

SUBJECT: PROGRAM AND SERVICE REVIEW	DATE APPROVED 11/21/88	EFFECTIVE Immediately	POLICY NO. 245
		REPLACES 305	

Any program or service proposal submitted to the Board of Commissioners which contains or would involve financial consideration, shall be submitted to the Administrative Council for the purpose of review through the process of providing a "fiscal note" outlining financial or organizational consideration which should be addressed. (See Appendix #7)

In order to provide maximum input, necessary information should be provided to the Administrative Council as far in advance as possible.

The fiscal note will be addressed to the Agency or Department.

If there is insufficient time for fiscal review, the Finance Director shall provide a note to the Agency so stating and estimating when a review could be completed.

Exemptions to this requirement may be granted by a majority vote of the Board of Commissioners.